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Holy Cross Summer Campers enjoyed blue and gold sno-balls to celebrate summer!

Writings from RaeNell...

Dear Colleagues,

It is hard to believe that July is just around the corner! I am looking forward to fellowship and formation with both new and veteran school leaders as we attend the New Administrators' Workshop and the Administrators' Retreat July 18th - 20th. Members of the Office of Catholic Schools are planning a full day of engaging and meaningful sessions for new administrators. In addition, Dr. Tom Neal has planned an inspiring retreat!

I am pleased to say that approximately 200 teachers participated in the June workshops held at the University of Holy Cross. We received a tremendous amount of positive feedback! Thank you for encouraging your teachers to take advantage of this opportunity to grow professionally, and to network with

ANNOUNCEMENTS

Job Postings

Administrators now have the ability to post and manage job vacancies on the OCS website by following the steps below:

- Go to ocs.arch-no.org
- Sign in to the "Administrator Portal"
- Click the "Post Job" link/icon and enter your information

The system is set to a 30-day default, but there is an option to indicate a shorter time period. After 30 days your posting will automatically delete. As individuals apply for specific postings, the administrator will receive an email notification; the email will only go to the administrator of the posted job.

Don't forget to check the "Teacher Applications" folder for current applicants. If you have any questions feel free to contact Ingrid Fields at ifields@arch-no.org.

others in the ministry of Catholic education. OCS staff members look forward to offering professional development opportunities, as well as opportunities for spiritual formation for teachers throughout the school year.

We have received several requests for expanded hours for fingerprinting in the Office of Catholic Schools. In an effort to meet the needs of schools with new hires, we are expanding the hours for fingerprinting. During the month of July, fingerprinting will be available (by appointment) Monday - Friday from 9am - 2pm. Please call the Office of Catholic Schools to schedule an appointment.

As I look ahead, I am excited about the upcoming year! Please enjoy your time with family and friends. I pray for a restful and peace-filled break for each of you.

Blessings,

RaeNell

Calendar at a Glance...

New Principals' Workshop - **July 18th**

Administrators' Retreat - **July 19th and 20th**

Finger-Print Based Criminal Background Checks (CBC)

Informational brochure and forms to be completed and brought to OCS may be found [here](#). Please do not make any changes to these forms, as they are state mandated.

Please remember to call OCS to schedule an appointment for finger printing. It is important that each employee schedules a time to get finger printed. Fingerprinting will take place Monday - Friday from 9:00 a.m. - 2:00 p.m. by appointment only.

ACT Aspire Test Preparation Materials

If you are interested in ordering the Coach Summative Assessment Prep (ACT ASPIRE) materials, please use the order form found [here](#). In order to receive the archdiocesan discount, you must use this form.

Required Services

Forms for required services have not changed. Schools may turn in packets during June as many choose to complete the process before the summer vacation. The final deadline for submission to the Office of Catholic Schools is August 1, 2017. Please view Required Services Suggestions Page [here](#). Click [here](#) for the Required Services Summary Time Record Form. Click [here](#) for the Required Services Reimbursement Form. Click [here](#) for the Required Services Time Log.

REMINDERS

2017 - 2018 Calendar

Please view the tentative calendar for the 2017 - 2018 school year [here](#).

Principal Contracts

Please find the Parish Principal Contract [here](#) and the Parish Assistant Principal Contract [here](#). Please find the Archdiocesan Principal Contract [here](#) and the Archdiocesan Assistant Principal Contract [here](#).

AROUND THE ARCHDIOCESE

Administrators' Conference

Please join us for the Archdiocese of New Orleans 51st Annual Administrators' Conference in Biloxi, MS on October 11 - 13, 2017. Our theme is Embracing Bold

Leadership. We are pleased to have Simon T. Bailey, Marceta F. Reilly, Steve Ventura, and Cathy Lassiter as our keynote speakers. Register [here](#).

Before The West Coast: A Sports Civil Rights Story

St. Augustine High School is celebrating the 50th anniversary of the Federal Court decision that broke racial barriers in Louisiana high school sports. To celebrate, they will be showing the film *Before The West Coast: A Sports Civil Rights Story*. To learn more about the film, visit the website at www.beforethewestcoast.com and see the flyer for the event [here](#).

2017 Teaching Learning Coaching Conference

The 2017 Teaching Learning Coaching Conference will bring together instructional coaches, administrators, and teachers from across the globe to discuss the core truth - It's All About the Kids. Join us at the world's leading conference on instructional coaching, teaching, and learning, where more than 30 education experts and practitioners will lead keynote presentations and learning sessions focused on high-impact teaching strategies, proven instructional coaching practices, and system change strategies for creating high-performance schools. To learn more, click [here](#).

International Conference on World War II

The 2017 International Conference on World War II will address the Museum's mission statement, and impart why it was fought, how it was won, and what it means today. For more information on the conference and to buy tickets, click [here](#).