

May 23, 2017. In this issue ...

[Announcements ...](#)

[Catholic Identity...](#)

[Around the Archdiocese...](#)

[From the Superintendent...](#)

[Calendar at a Glance](#)



St. Dominic students met Drew Brees on their way to Lego League Nationals in California!

Good-bye from Jan...

*"There is an appointed time for everything,
and a time for every affair under the heavens." (Ecc3:1)*

Here we are at the end of this school year. I could say this is the end, and yet it is truly a time of new beginnings.

As scripture tells us, there is a time for everything under the sun. For me, this is a time to move on from my role as superintendent of Catholic schools - a role I have cherished over these past few years. It has been a time of grace; I am most grateful to Archbishop Aymond for his leadership and giving me the opportunity to serve as superintendent. Words cannot express my appreciation to all of you for your kindness, your love, your commitment and, mostly, for your friendship.

I leave with great confidence that the role will now be held in the good hands of Dr. RaeNell Houston, who will rely on

ANNOUNCEMENTS

8(g) Participating Schools

The BESE Board auditor will be visiting again in our archdiocese on May 24 and May 25.

If your school has not been visited during her last visit, please have i-pads and Hatch tablets in one place with tags visible. If there are tagging errors, the auditor and Mrs. Baker will fix them during the visit.

Finger Print Based Criminal Background Checks (CBC)

Informational brochure and forms to be completed and brought to OCS may be found [here](#). Please do not make any changes to these forms, as they are state mandated.

Please remember to call OCS to schedule an appointment for finger printing, it is important that each employee schedules a time to get finger printed. Appointments only take place on Tuesdays and Thursdays.

you, as I did, for collaboration, commitment, and good work. This is truly a time of new beginnings - not only for me - but for our family of Catholic schools. I know the future is full of hope, full of possibilities that are yet to be born but await the love and commitment of all of you - the people of God who shepherd our young Church.

Thank you is not enough, but it is all I have. I sincerely thank each of you for your love, support, and commitment; but most of all, for giving a lifetime to the ministry we all hold so dear. I sincerely thank you from the bottom of my heart.

I wish you God's love, peace and grace, as I say good-bye.

God bless you and our most sacred ministry,

Jan

Calendar at a Glance...

Principals'/Presidents' Meeting - **June 8th**

Professional Development Workshops - **June 1st and 2nd**

New Principals' Workshop - **July 18th**

Administrators' Retreat - **July 19th and 20th**

W-2/SSN Data Theft Scam Notification

Please be aware of a new scam being used in an attempt to gain access to W-2 and Social Security information. Please see message below, obtained from a recent IRS alert.

A dangerous email scam currently is circulating nationwide and targeting employers, including tax exempt entities, universities and schools, government and private-sector businesses. The scammer poses as an internal executive requesting employee Forms W-2 and Social Security Number information from company payroll or human resources departments. They may even send an initial "Hi, are you in today" message before the request.

The IRS has established a process that will allow employers and payroll service providers to quickly report any data losses related to the W-2 scam. See details at <https://www.irs.gov/individuals/form-w2-ssn-data-theft-information-for-businesses-and-payroll-service-providers>.

Professional Development Workshops

The Summer Professional Development Workshops on June 1st and 2nd will be held at the University of Holy Cross. Please register [here](#) by answering which sessions you'd like to attend.

**This is a new link and it will work if the newsletter is forwarded to other's. It is the same registration as last week, you do not need to re-register if you have already.*

Credit Recovery for Academic Remediation

The Louisiana State Department of Education recognizes credit recovery as an acceptable way for students to make up work for which they have shown academic deficits or for subjects that they have failed to pass. In Credit Recovery, students do not attend traditional summer schools but rather are given a program of studies to complete that targets specific content and skills in which the student exhibits deficits. Therefore, each student is provided an individual program of remediation. Successful remediation and completion of credit recovery is also determined on an individual basis. Schools have great flexibility in handling this process. If you have questions or need support in establishing a process for credit recovery, please contact Mrs. Jane Baker.

Credit - Recovery Summer Program

Our Lady of Divine Providence (917 N. Atlanta Street, Metairie, LA 70003) will sponsor a Credit - Recovery Summer Program for students in need of academic remediation and/or in need of making up credit. The program will begin June 5 and end on June 29. It will be from 9:00 a.m. to 12:00 p.m. Monday through Thursday. The sixty-hour program will consist of 40 hours of in-class instruction with 20 hours of homework. For parents needing full-day services, camp and aftercare will also be available. Cost for the Credit Recovery Summer Program is \$350.00. For information and registration, contact Mrs. Elvina DiBartolo, principal of Our Lady of Divine Providence at 504-466-0591.

Required Services

Forms for required services have not changed. Schools may turn in packets during June as many choose to complete the process before the summer vacation. The final deadline for submission to the Office of Catholic Schools is August 1, 2017. Please view Required Services Suggestions Page [here](#). Click [here](#) for the Required Services Summary Time Record Form. Click [here](#) for the Required Services Reimbursement Form. Click [here](#) for the Required Services Time Log.

REMINDERS

Instructional Days Calendar

Please find the Instructional Days Calendar form [here](#). Please fill it out and send it back to the Office of Catholic Schools by May 31st.

2017 - 2018 Calendar

Please view the tentative calendar for the 2017 - 2018 school year [here](#).

Principal Contracts

Please find the Parish Principal Contract [here](#), Parish Assistant Principal Contract [here](#). Please find the Archdiocesan Principal Contract [here](#), Archdiocesan Assistant Principal Contract [here](#).

Certificates of Promotion

The Archdiocese of New Orleans 2016-2017 Certificate of Promotion is being sent electronically this year. Principals are asked to complete the certificate and print

on certificate or ivory parchment paper. Click [here](#) for official copy.

CATHOLIC IDENTITY

Administrators' Retreat

The Administrators' Retreat will be held July 19th - July 20th at the Beau Rivage in Biloxi, Mississippi. The retreat will begin Wednesday, July 19th at 9:00 a.m. Please mark your calendars.

Theme: *Encountering Jesus, Ministering with Joy*
Presenter: Dr. Tom Neal, Academic Dean at Notre Dame Seminary

Cost: \$300.00 - This includes the cost of the room for Wednesday night and breakfast, lunch, and dinner on Wednesday and breakfast on Thursday.

To register, click [here](#).

New Presidents'/Principals' Workshop

The New Presidents'/Principals' Workshop will be held Tuesday, July 18, 2017, from 9:00 a.m. to 9:00 p.m., at the Beau Rivage in Biloxi, Mississippi.

Administrators beginning their first year should attend. Administrators completing their first year are encouraged to attend.

Cost: \$250.00 for the New Administrators Workshop, which includes the room on Tuesday night and breakfast, lunch, and dinner on Tuesday.

To register click [here](#).

AROUND THE ARCHDIOCESE

Message from Dr. Michael Whitehouse in the Office of Religious Education

"Our recent Administrators Workshop to Address Pornography was a great first step in raising awareness about the prevalence and harmful effects of pornography thanks to the great willingness of so many Catholic leaders to join us in beginning this important conversation and partnering with us to address this challenge. So, firstly, we would like to say, "thank you!"

The Archdiocesan Committee to Address Pornography continues its work in building a program and Catholic response to pornography; Archbishop Aymond is very strong in his commitment to advance this issue in our

local Church. As such, the committee has joined efforts with Craig Taffaro, Jr., LPC as the chief consultant for this program and Covenant Eyes as the primary resource agency.

In the coming months, we will be in further contact with you, our Catholic leaders and collaborators, in order to actively engage you in the program development process. This initial follow-up will be focused upon listening to you and then synthesizing the information you provide into a viable and practical response that can be used at all levels and by the wide and varied leadership in supporting our Catholic family throughout the archdiocese.

Thank you for your continued support and collaboration in addressing this very important issue. Together, we can serve the people of God in our archdiocese, offering hope and healing in our broken and hurting world. Our trust is in Jesus Christ, who has conquered sin and death and labors with us now in this effort. Please continue to discuss the topic of addressing pornography with your leadership teams, and please keep this important collaborative work in your prayers."

Rice University Summer Camp

This summer, Rice University will be offering summer camps for 8th - 12th grade students. Students will have the opportunity to engage in a week-long experience from Sunday to Saturday. They will live in a college dorm and work alongside Rice University STEM students, interact with renowned scientists, participate in project-based learning activities and enjoy a trip to NASA; all while working on skills development in communication and college preparation. To learn more about the summer camp, click [here](#).

Pencil Drive

St. Ann CYO is trying to collect 1 million pencils to represent the more than 1 million babies who are lost through abortion in the United States each year. They will be put on display, along with information about fetal development and the history of abortion in the United States. St. Ann CYO is asking that students donate their used pencils at the end of the school year to help with the collection. Please see flyer [here](#) or contact David Wilson at stannreled@bellsouth.net for more details.

Administrators' Conference

Please join us for the Archdiocese of New Orleans 51st Annual Administrators' Conference in Biloxi, MS on

October 11 - 13, 2017. Our theme is *Embracing Bold Leadership*. We are pleased to have Simon T. Bailey, Marceta F. Reilly, Steve Ventura, and Cathy Lassiter as our keynote speakers. Register [here](#).
