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Students at Annunciation presented about some of their favorite role models for the 2017 Biography Fair.

News from Jan...

Dear Partners in Ministry,

First of all, thank you for making last Thursday so meaningful to me. Words cannot express my sentiments and fond memories of the reception. I am very thankful to Archbishop Aymond for being a most gracious host and to all of you who made the night extra special through your presence and thoughtful words. Those memories will be with me forever.

Congratulations to Michael Buras and Martha Mundine on being hired in the Office of Catholic Schools, I'm excited to see the wonderful things they accomplish. Congratulations to RaeNell for creating a great team to serve our schools.

As the end of the year is quickly approaching, I have attached a [suggested checklist](#) which will help you in preparing for closing the school

ANNOUNCEMENTS

[Letter to Parents](#)

Please see letter [here](#) to be sent to parents from Sr. Mary Ellen and Jane Baker in the Office of Catholic Schools. The letter is regarding students' interactions with popular television series, social media, and various other apps.

[High School Admissions](#)

The Office of Catholic Schools website now has all updated high school admission information under the "Admissions" tab. Please look over the new dates for the 2017 - 2018 school year.

[Archdiocesan June Principals' Meeting](#)

Please note that because of the June 8th principals' meeting, the Archdiocesan High School Principals' Meeting on June 1st has been cancelled. Please plan to

and the summer months that follow. Please review it and know our office can assist you with any additional information you may need in preparing for the end of the school year.

Once again, thanks for all you do. It is an honor to serve in the ministry of Catholic education with each of you!

God bless,

Jan

Calendar at a Glance...

Calling All Fifth Graders - **May 10th**

Principals' Meeting - **June 8th**

attend the June 8th meeting instead.

Professional Development Workshops

The Summer Professional Development Workshops on June 1st and 2nd will be held at the University of Holy Cross. Please register [here](#) by answering which sessions you'd like to attend.

Parent Survey

Please encourage parents to complete the following survey: <https://www.surveymonkey.com/r/9RPK6CL> .

The survey is to benefit marketing campaigns in Catholic schools.

Summer Camp Directors' Meeting

There will be a Summer Camp Directors' Meeting on Tuesday, May 16th at 6:30 p.m. at St. Louis King of France School (cafeteria). All parishes and schools hosting camps this summer can send a administrative representative. At the meeting, insurance issues, legal issues, Safe Environment requirements, and other issues will be discussed. Please see additional meeting information [here](#).

Credit Recovery for Academic Remediation

The Louisiana State Department of Education recognizes credit recovery as an acceptable way for students to make up work for which they have shown academic deficits or for subjects that they have failed to pass. In Credit Recovery, students do not attend traditional summer schools but rather are given a program of studies to complete that targets specific content and skills in which the student exhibits deficits. Therefore, each student is provided an individual program of remediation. Successful remediation and completion of credit recovery is also determined on an individual basis. Schools have great flexibility in handling this process. If you have questions or need support in establishing a process for credit recovery, please contact Mrs. Jane Baker.

Credit - Recovery Summer Program

Our Lady of Divine Providence (917 N. Atlanta Street, Metairie, LA 70003) will sponsor a Credit - Recovery Summer Program for students in need of academic remediation and/or in need of making up credit. The program will begin June 5 and end on June 29. It will be from 9:00 a.m. to 12:00 p.m. Monday through Thursday. The sixty-hour program will consist of 40 hours of in-

class instruction with 20 hours of homework. For parents needing full-day services, camp and aftercare will also be available. Cost for the Credit Recovery Summer Program is \$350.00. For information and registration, contact Mrs. Elvina DiBartolo, principal of Our Lady of Divine Providence at 504-466-0591.

Required Services

Forms for required services have not changed. Schools may turn in packets during June as many choose to complete the process before the summer vacation. The final deadline for submission to the Office of Catholic Schools is August 1, 2017. Please view Required Services Suggestions Page [here](#). Click [here](#) for the Required Services Summary Time Record Form. Click [here](#) for the Required Services Reimbursement Form. Click [here](#) for the Required Services Time Log.

REMINDERS

2017 - 2018 Calendar

Please view the tentative calendar for the 2017 - 2018 school year [here](#).

Principal Contracts

Please find the Parish Principal Contract [here](#), Parish Assistant Principal Contract [here](#). Please find the Archdiocesan Principal Contract [here](#), Archdiocesan Assistant Principal Contract [here](#).

Certificates of Promotion

The Archdiocese of New Orleans 2016-2017 Certificate of Promotion is being sent electronically this year. Principals are asked to complete the certificate and print on certificate or ivory parchment paper. Click [here](#) for official copy.

CATHOLIC IDENTITY

Loyola Catholic Educational Leadership Institute

The institute begins Monday, June 5, 2017 and ends Wednesday, June 7, 2017. The theme of this year is "Catholic Education: From and For Faith".

For details about each day's schedule and to register, click [here](#).

Administrators' Retreat

The Administrators' Retreat will be held July 19th - July 20th at the Beau Rivage in Biloxi, Mississippi. The retreat will begin Wednesday, July 19th at 9:00 a.m. Please mark your calendars.

Theme: *Encountering Jesus, Ministering with Joy*

Presenter: Dr. Tom Neal, Academic Dean at Notre Dame Seminary

Cost: \$300.00 - This includes the cost of the room for Wednesday night and breakfast, lunch, and dinner on Wednesday and breakfast on Thursday.

To register, click [here](#).

New Principals' Workshop

The New Principals' Workshop will be held Tuesday, July 18, 2017, from 9:00 a.m. to 9:00 p.m., at the Beau Rivage in Biloxi, Mississippi.

Administrators beginning their first year should attend. Administrators completing their first year are encouraged to attend.

Cost: \$250.00 for the New Administrators Workshop, which includes the room on Tuesday night and breakfast, lunch, and dinner on Tuesday.

To register click [here](#).

AROUND THE ARCHDIOCESE

ACT Aspire Survey

ACT is very interested in your thoughts and opinions related to your experiences with administering ACT Aspire. Please complete the survey [here](#).

E-Newsletter for Educators

Please see The National WWII Museum Newsletter for Teachers by clicking [here](#).

Archdiocesan Teachers' Institute

Please see attached flyer [here](#) for information about the Archdiocesan Teachers' Institute and the courses being offered at the University of Holy Cross this summer.

NACE New Orleans Material Science Camp for Teachers

NACE New Orleans Material Science Camp for Teachers is a free camp for teachers during the last full

week of June at the Mechanical Engineering Department of the University of New Orleans. Please see flyer [here](#) for more information.

AICPA High School Accounting Class

The AICPA (American Institute of Certified Public Accountants) has helped developed a high school accounting class. Attached [here](#) is a flyer giving brief information on a pilot and bridge project to get the program into schools. If this is a program or class your school may be interested in having, please contact Philip Gunn at pgunn@pnacpa.com.

Administrators' Conference

Please join us for the Archdiocese of New Orleans 51st Annual Administrators' Conference in Biloxi, MS on October 11 - 13, 2017. Our theme is Embracing Bold Leadership. We are pleased to have Simon T. Bailey, Marceta F. Reilly, Steve Ventura, and Cathy Lassiter as our keynote speakers. Register [here](#).