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*Students from St. Elizabeth Ann Seton and St. Alphonsus visited the Audubon Insectarium together.*

## News from Jan...

Dear Partners in Ministry,

I hope you're doing well during this Lenten season. There are a few things that I would like to call your attention to as we enter the final stretch of our school year.

- We are currently finishing up putting together the 2017 - 2018 OCS Calendar. Please view it [here](#). You will receive a hard-copy in a mail out soon.
- The 2017 - 2018 Principal's contract may be found [here](#). The Assistant Principal's contract may be found [here](#). Your pastor will also receive the contracts this week. Teacher contracts can be found in our Administrators' Portal on our website under "downloads".
- Once again, we continue to ask all of our schools to have at least two memberships to *Citizens for Educational Choice* (one from the school and one from the

## ANNOUNCEMENTS

### [Schools are Firearm Free Zones](#)

This is a reminder that Louisiana law provides that school properties (and within 1000 feet of the property) are firearm free zones. This law applies to both students and non-students (Law enforcement personnel are exempt from this law.) and also applies to school-sponsored events. Schools should include such notice in any school handbook, such as "This School and all school-sponsored events are firearm free zones pursuant to Louisiana law." It is also advisable to post signs at each major point of entry to the school such as "Firearm Free Zone Pursuant to Louisiana Law." If you would like to read the specific law, it is Louisiana Revised Statute 14:95.2.

### [Elementary Principals Region Meetings](#)

#### [River Parishes and West Bank \(combined\)](#)

When: Monday, April 24, 2017

Time: 12:00 - 2:30 pm

Where: OCS

parent club). I have attached [the brochure](#) with the payment information.

As always, please contact me with any questions. God bless you and the families you serve.

*Jan*

## ***Calendar at a Glance...***

ACT Aspire/TerraNova Testing - **April 3rd - 7th**

Region Meetings - **April 24th - April 26th**

Presidents/Principals End-of-Year Luncheon - **April 28th**

### **Orleans**

When: Tuesday, April 25, 2017

Time: 9:30 am - 12:00 pm

Where: St. Pius X

### **East Jefferson**

When: Tuesday, April 25, 2017

Time: 1:00 pm - 3:30 pm

Where: St. Angela Merici

### **North Shore**

When: Wednesday, April 26, 2017

Time: 9:30 am - 12:00 pm

Where: Our Lady of Prompt Succor, Chalmette

### **Facility Managers**

The Archdiocese of New Orleans is offering Pesticide-Applicator Training and Certification on April 19th at St. Charles Borromeo. This mandatory pesticide training and testing is free of charge. The training will be from 8:30 a.m. to 10:30 a.m. or from 1:30 p.m. to 3:30 p.m. on Wednesday, April 19th at St. Charles Borromeo Church.

### **Facility Managers Meeting**

Each school year the Building Office provides a two hour Asbestos-Awareness training class mandatory for all new principals and maintenance staff. These individuals are required to take the course once; a refresher course is not required. Certificates of Compliance will be issued and must be maintained.

This year's Asbestos Training is scheduled for Thursday, April 27th from 9:30 a.m. - 11:30 a.m. at the Office of Catholic Schools.

### **Teacher Contracts**

If you go to our website and login to the Administrators' Portal, you will find two separate final teacher contracts:

- One is for use in Archdiocesan owned and operated high schools.
- The second for use in parish schools.

### **Administrators' Conference**

Please join us for the Archdiocese of New Orleans 51st Annual Administrators' Conference in Biloxi, MS on October 11 - 13, 2017. Our theme is *Embracing Bold Leadership*. We are pleased to have Simon T. Bailey, Marceta F. Reilly, Steve Ventura, and Cathy Lassiter as our keynote speakers. Register [here](#).

# CATHOLIC IDENTITY

## Administrators' Retreat

The Administrators' Retreat will be held July 19th - July 20th at the Beau Rivage in Biloxi, Mississippi. The retreat will begin Wednesday, July 19th at 9:00 a.m. Please mark your calendars.

Theme: *Encountering Jesus, Ministering with Joy*

Presenter: Dr. Tom Neal, Academic Dean at Notre Dame Seminary

Cost: \$300.00 - This includes the cost of the room for Wednesday night and breakfast, lunch, and dinner on Wednesday and breakfast on Thursday.

To register, click [here](#).

## New Principals' Workshop

The New Principals' Workshop will be held Tuesday, July 18, 2017, from 9:00 a.m. to 9:00 p.m., at the Beau Rivage in Biloxi, Mississippi.

Administrators beginning their first year should attend. Administrators completing their first year are encouraged to attend.

Cost: \$250.00 for the New Administrators Workshop, which includes the room on Tuesday night and breakfast, lunch, and dinner on Tuesday.

To register click [here](#).

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## AROUND THE ARCHDIOCESE

### Professional Development Opportunity

Creative Mathematics presents *Math Fact Fluency, Every Teacher's Responsibility*. Kathy Collins, a Kim Sutton Associate, will discuss the long-standing need for math fact fluency and address content through a two-day seminar. The seminar will run from May 31st - June 1st at Christ The King School. Please see brochure [here](#) for more details.

### UHC Night

The University of Holy Cross is hosting UHC night on Wednesday, April 5, 2017. All Archdiocese of New Orleans teachers and employees are invited. UHC night is not only for students looking to receive their undergraduate, but graduate degree as well. The University of Holy Cross has four Master's programs, as

well as, two Doctoral programs. UHC night is the perfect time to meet the faculty and advisors from our graduate programs, see flyer [here](#).