



ARCHDIOCESE OF
NEW ORLEANS

Office of Catholic Schools

**High School Application Process for Parents
2016 - 2017**

1. On Monday, November 14, 2016 the Admissions Application will be posted online (www.ocs.arch-no.org) and distributed by Catholic elementary school principals.
2. On the last line of this application form, identify the *Selected High School* your child hopes to attend for the 2017 – 2018 school year. Student may select only ONE high school.
3. Parental/Guardian signature(s) on the back of the application form authorizes and permits other Catholic high schools (that may have openings) to review the student records in the event that the *Selected High School* does not accept the student application.
4. Return completed form to Catholic elementary school principal by Wednesday, November 16, 2016. The Catholic elementary schools will send the application forms and the student records to the *Selected High School* by Friday, November 18, 2016.
5. Students in non-Catholic elementary schools are required to send forms and student records directly to *Selected High School* by Friday, November 18, 2016.
6. Students are required to attend Application Day at the *Selected High School* on Saturday, January 7, 2017. A \$30.00 one time, non-refundable, non-transferable application fee will be collected from each student upon arrival at the high school. Application Day at all high schools will begin at 8:00 a.m.
7. All folder of non-accepted students will be forwarded by the high schools to the Office of Catholic Schools, 7887 Walmsley Avenue, New Orleans, Louisiana.
8. Acceptance/Non-Acceptance letters, and invitations to apply to other high schools for students non-accepted to their *Selected High School* will be mailed on Thursday, March 2, 2017.
9. Invitations to apply to other high schools for students not accepted to their *Selected High School* will be mailed on Friday, March 3, 2017.